

The RWB Shed Annual General Meeting (AGM)
Thursday 4th December, 2025 at 10:15 a.m.
at The RWB Shed, Park Grounds, Royal Wootton Bassett

A G E N D A

Intro from Geoff

1 - Present

Alan.B, Bill, Geoff (Chairman), Graham, John.F, John.L, Kay, Mick, Mike, Phil.H (Old Treasurer), Phil.T (New Treasurer), Rachel, Richard, Steven (Secretary), Theo.

2 - Apologises

Roger.

3 - Approval of Minutes of AGM held 7th December 2024, the Minutes are available.

4 - Review of Actions and Matters Arising

Proposed by John, Seconded by Steven.

Nothing arising from the Matters arising.

5 - Chair Report

Separate sheet - Geoff to send separately.

6 - Secretary's Report

Separate sheet- My report separately.

7 - Treasurer's Report

Separate sheet - Phil to send report separately.

7.1 - Accounts Examiner comments

John .L has examined the accounts and it happy to pass them.

7.2 - Accounts for the year from 1st November, 2024 to 31st October, 2025.

Phil Tanner introduced himself to the shed. He was the original treasurer from 2016. He is a metal engineer and has access to CNC laser cutting and a powder coating company.

7.3 - Nomination of Accounts Examiner for 2025-6.

Phil to take on, with John.L

Proposed by Steven, Seconded by John.F

8 - Election of Officers and Committee

Chairman

Geoff is now taking over the role fully, helped by other committee members

Proposed by Phil, Seconded by John.F

Secretary

Steve happy to carry on.

Treasurer

Phil Howell is resigning and Phil Tanner is taking over.

Website Maintenance

Phil is resigning so Steven will take it on and give a go.

Proposed by Phil.H, Seconded by Phil.T

Phil ran through the running of the website and discussed with the shed.

Committee

Without portfolio, Graham & Kay

Proposed by Steven, Seconded by Phil.H

Trainer / Health & Safety

Theo would like to take this on

Proposed by John.L, Seconded by Rachel.

9 - Health & Safety

Make sure you use the machine then clean it down afterwards.

You are responsible for your use Health & Safety.

The chip extractor installation has also discussed and project timeline explained.

It was bought up about First Aid and defibrillator. We could get a grant for this (part of a new shed improvement project)

10. Any other business

10.1 - Subscriptions 2025-26

Phil.T discussed diesel subscription and other costs. Actual yearly would need to be £100 per year to allow us to continue. Costs need to be covered therefore subscriptions need to increase.

Members were asked and it was put forward by a member that £10 per month would be acceptable. This was there agreed with everybody.

Bank details to be sent out for setting up Standing Orders. Phil.H to action.

10.2 - Items for consideration requiring changes to the constitution.

None.

10.3 - Parking on site

Geoff discussed about parking issues. Grant to be asked for concrete base.

All be careful with the position of cars parking. Be considerate.

10.4 - Generator requirements

Red diesel discussed and may be looked into again. The issue being would be the quantity we would have to buy, would be too much.

10.4.1 - Building the shelter prior to winter weather

Security requirement for the shelter discussed.

10.4.2 - To insulate the built shelter

10.4.3 - To arrange for servicing prior to the winter weather

Generator service to be arranged as we have to get it done.

AOB

Phil.H - Rain hat for the generator to be purchased. Rather than using bean cans that we use now.

Mick - Lack of heat bought up. Discussed how at the old shed we were outside.

John.F - Discussed about sink being plumbed in.

Closing.

Geoff discussed Phil's departure. Gift given for service to the shed and getting it where it is today.

Phil.H to made a friend of the shed, along with Phil.T.

Meeting closed @ 11:06.